you find this report a helpful resource in regard to your safety and security on campus. Our University community recognizes the importance of this responsibility. We appreciate the opportunity to share with you information regarding Campus Safety policies, programs, and services as well as campus crime statistics for the past three calendar years. Providing the Saint and secure campus conducive to learning is the utmost importance and is the primary mission of the Department of Campus Safety.

The Department of Campus Safety is responsible for the protection of life and property, the enforcement of University policies, the prevention and detection of on-campus crimes and other violations, emergency response management, and other safety services.

, and study here. The Campus Safety Department and the university will strive to provide our community with a safe and secure learning environment.

Annual Security and Fire Safety Report

members must accompany their guests at all times while on campus. University members are responsible for the actions of their guests, including behavior and violations. Campus Safety Officers work in conjunction with Residence Life Assistants and Community Directors to ensure the safety and security of all residence halls.

Monitoring and Recording Criminal Activity at Off-Campus Locations

and incidents occurring at off campus locations and involving our students. Any findings of student misconduct are handled by the Dean of Students Office through our code of conduct policies. This University Code of Conduct Policy may apply to any student conduct that occurs on university property, at university sponsored activities, and also off-campus conduct that adversely affects the university community or the pursuit of its objectives, including, but not limited to, any off-campus conduct that constitutes a violation of any law or municipal ordinance, or any off campus conduct that poses a threat to the health, safety or welfare of any members of the university community or any residents of the neighboring communities.

Daily Crime Log

The Department of Campus Safety maintains a written, easily understood Daily Crime Log as required by the Campus Security Act. The Daily Crime Log records all crimes that occurred on campus or within the University Clery geography. The log includes the date, time, general location and nature of each crime or incident reported to the Department, as well as the disposition of the complaint if known at the time the log is written.
Daily Crime Log is available for public inspection. Any portion of the Daily Crime Log older than 60 days will be made available within two business days of a request.

Crime Prevention Education and Awareness

Crime prevention is a high priority for the Department of Campus Safety and the University. Utilizing physical security with our well trained officers, CCTV Cameras, Proximity Card Access, Code Blue call boxes and alarm systems, the department proactively establishes and target hardening strategies to keep our campuses safe. We also encourage our community members to be aware of their surroundings, both on and off campus, and to take responsibility for their own safety and that of others.

Toward that end, the department participates in many crime prevention and educational programs. They include but are not limited to the following:

The SVU is comprised of specially trained investigators who

Domestic Viole nce

University OVW Strategic Plan, The Coordinated Community Response Team (CCRT) and OVW protocols.

Sex Offender Registration Policy:

A list of registered sex offenders provided by the New Jersey State Police in compliance with Megan's Law is regularly provided, updated, and maintained by the Director of Campus Safety.

New Jersey State Police Sexual Offender Registry.

The Judicial Process:

7400. Campus Safety will generate an on campus report and initiate an immediate

The objective of the plan is to provide one comprehensive fire prevention and safety document to direct our students and staff in the proper procedures to follow in the event of a fire hazard on campus.

In the event of a fire in a campus building or any activation of fire alarm systems, all occupants of the building are required to immediately evacuate the building following the established Fire and Emergency Evacuation Plan.

All residence buildings on campus are equipped with wet pipe fire suppression systems, fire alarm systems which are monitored 24/7 and provide both audible alarms and strobe lights to alert the building occupants. These alarm and suppression systems are inspected and tested annually by contracted vendors. In addition, ABC rated fire extinguishers are positioned near all stairways on each floor leading to exterior exits.

In compliance with New Jersey State Fire Code, fire evacuation drills are conducted at all buildings periodically, but at least twice annually in residence halls.

These drills are scheduled by the Assistant Director of Campus Safety in cooperation with University staff. The purpose of these drills is to acquaint students and staff with the proper procedure for evacuating the affected building utilizing the designated evacuation routes and exits, familiarizing them with the sound of the fire alarm, establishing the designated safe area where the students and staff will assemble once the building has been evacuated and assuring compliance with the state fire code. Records of all fire drills are maintained by the Director of Campus Safety.

ndred percent evacuation at all times. Occupants of any building, once notified of a fire alarm, are required to GET OUT AND STAY OUT, until such time that they are informed the building is safe to enter. The safety declaration is made by the Jersey City Fire Department in cooperation with the

What to do when fire or smoke is observed :

Initiate an alarm by activating the nearest Fire Alarm Pull Station. These are generally found at the ends of hallways, at entrances to stairwells, or doors leading directly to the outside.

Call Campus Safety at 7400 on campus phones or Dial 207-761-7400 and provide the following information:

- Your name, telephone number, and location you are calling from
- The location of the smoke or fire condition (e.g. second floor bathroom, etc.)
- Describe the situation (e.g. smell smoke, open flame, etc.)
- If possible, describe what is burning (e.g. wastebasket, stove, etc.)

When leaving a room or entering a stairwell, feel the doorknob or both the door with the back of your hand. If it is too hot to touch, do not open the door. If the door is warm but not too hot, brace yourself and open the door slightly. If intense heat or smoke is present do not open the door any further; close the door and stay inside the room.

If unable to evacuate your room, seal the bottom edge of the door with clothing, towels, and sheets (wet if possible) Pull shades or blinds and hang a white or light colored towel, shirt, or sheet out the window to attract attention, shield your face with a towel, shirt, or sheet and follow instructions given by the Firefighters or Emergency Personnel.

After you have left the building, move well away from it. Responding Firefighters need room to maneuver. Do not re-enter the buildin
uniformed firefighter or the Campus Safety Department.

Fire Alarm Evacuation Drill Procedure

unannounced fire drills. These drills will be scheduled by Campus Safety in cooperation with University staff. The purpose of these fire drills is to acquaint students and staff with the procedure for evacuating the affected building utilizing the designated routes and exits; establishing a designated assembly area where students will meet once they vacate the building; familiarizing them with the sound of the fire alarm, and assuring compliance with state law.

Procedure for conducting fire drills:

All fire drills will be unannounced to the building occupants.

Campus Safety will coordinate with Residence Life and the Directors of the buildings affected to schedule the drills.

2. Any individual or individuals who have the responsibility for campus security but not a member of Campus Police Department or Campus Safety Department (e.g. an individual who is monitoring an entrance into a University facility).
3.

Authorities, Department of Campus Safety Records Management System, Student Development and Dean of Students records, and statistics provided by local police authorities.

These crimes